

BPC Board Meeting

Location: Wayne's Office

Date: 6/12/23 Time: 8:00pm-10pm

A. Call to Order & Welcome - Chairman Sessions

B. Roll Call - Recorder DiVohl

- a. Kristine Barrientos ✓
- b. Cheryl Smith ✓
- c. Thad Kelley x
- d. Timber Tucker ✓
- e. Wayne Thacker ✓
- f. Steph DiVohl ✓
- g. David Martin ✓
- h. Daniel Sessions ✓
- i. Donnie Young ✓
- j. Ken Merkley- Ex-officio x
- k. Katie Weismiller- Ex-officio ✓
- l. Brandon Snyder- Ex-officio x

C. Approval of 5/08 minutes [Here](#) - Chairman Sessions

- a. Motion: Timber
- b. Second: Dave

Roll Call Vote

- c. Yes
 - i. Kristine Barrientos
 - ii. Cheryl Smith
 - iii. Thad Kelley
 - iv. Timber Tucker
 - v. Wayne Thacker
 - vi. Steph DiVohl
 - vii. David Martin
 - viii. Daniel Sessions
 - ix. Donnie Young

D. Treasurer Report- Treasurer Merkley

A. General Update- amended Bylaws and Aofl:

<https://www.dropbox.com/s/xofh90ms0rfndrx/State%20Approved%20Articles%20of%20Incorporation%20w%20suggested%20changes.pdf?dl=0>

a. Role call vote via slack to be held tomorrow. Cutoff at 8pm

B. Summary of Accounts

May 2023

Beg. Balance Checking (4/28/23) \$ 4,057.63

Receipts

Membership and Other Receipts	<i>Wild Apricot</i>	\$ 3,895.00
Total		\$ 3,895.00

Expenses

Software Fee	<i>Wild Apricot</i>	\$ (75.00)
Supplies	<i>Lowe's and Other</i>	\$ (169.84)
Clothing Order	<i>DFI Solutions</i>	\$ (1,712.00)
Bank Fee for Checks	<i>Chase</i>	\$ (24.00)
Transaction Fees	<i>Wild Apricot</i>	\$ (65.65)
Total		\$ (2,046.49)

Change In Balance \$ 1,848.51

End Balance Checking (5/31/23) \$ 5,906.14

Outstanding or Upcoming Items (Not Included)

Windshields	\$ (2,000.00) <i>Estimate</i>	
Cummulative Parks & Rec (20% of event revenues)	\$ (83.00) <i>Estimate</i>	
CPR Training	\$ (240.00)	
Pickleball Brackets	\$ (500.00) <i>Estimate</i>	
Total		\$ (2,823.00)

Available Checking Balance \$ 3,083.14

C. Donations were \$2100 on behalf of DK

E. President's Report- Vice President Weismiller

A. General Update

- Focus was how will we service members & this month has shown growth & had many accomplishments despite vacations, etc

B. Review Of Action Items

- **Action Item(s) for Timber** - Timber will check with a contact on borrowing an AED machine. Set up an online meeting to gGather committee for running August tournament
 - i. Contacted AED source, but unfortunately not going to work
 - ii. Could possibly purchase refurbished one?
- **Action Item(s) for Brandon** - We need to have a conversation with Mark @ Parks & Rec about our continuing relationship. Make sure Ken has access to the PayPal account. Get pop-up tent to Senior Expo.

- **Action Item(s) for Social Media & Marketing** - Create a time & talent survey to our members to see what they'd be interested in. Initiate meeting with Competition Committee.
- **Action Item(s) for Dan** - Orient Steph for Recorder position. Finalize sponsorship packet. Finalize windscreens.
 - i. Has sponsorship ¾ complete
 - ii. Will get with Steph this week
- **Action Item for Kristine** - Kristine will pick a date for CPR AED Training & coordinate with Monroe County Fire Protection. Gather a committee to handle swag.
 - i. CPR AED training took place & balance has been paid
 - ii. If anyone was intending to pay for their own they will need to make a donation to the club online
 - iii. Has been working with Cheryl on store
 - iv. We need a solution for shirt distribution
- **Action Item for Donnie** - Get together for a sit-down with Rebecca from IU Indoor Facility. Amend bylaws for 501(c)3 to include youth.
 - i. Questions from Rebecca: can you indicate ideal dates/days/times/seasons for indoor courts for 1) informal programming (open play) and 2) tournament programming (how many hours, courts etc)?
- **Action Item for Steph** - Dave will post Meeting Minutes on Google Drive, orientation with Dan
 - i. Dan & Steph will get together this week!
- **Action Item for Eric** - Meet with Marketing / Social Media to work on calendar for May
- **Action Item for Cheryl** - Pursue avenue for swag / drop shipment. Cheryl will send Kristine the information.
 - i. Has been posting on social & got names to Kristine
- **Action Item for Wayne** - Plan / Work the Senior Expo from 2:30-3 until 6pm. Wayne can be there from 3pm-6pm on Wednesday. Send a call out to the board to see who can help with the booth. Ask Steve Jackson for help? Bring the wooden paddle trophy? Wayne will print off the PDF from Steph.
 - i. Senior Expo gathered about 50 names
 - ii. Can we get a free email service to contact those who requested additional info?
- **Action Item for Dave** - Check Wild Apricot contacts & Signing up non-members on the website
 - i. Posted minutes on drive & gave Steph access ✓
 - ii. If we hit 250 contacts our subscription will be bumped up, so Dave is monitoring

- **Action Item for Thad** - Help with competition, involved with Zoom Call.
- **Action Item for Ken** - Work with Donnie on 501(c)3, work on process documentation.

F. Committee Reports

a. Executive Committee-

- i. Parks and Rec Update- Weismiller
 - 1. Painting lines
 - a. We will most likely chalk paint them with temporary paint
 - b. Court template is \$150 via Amazon
 - 2. Windscreens
 - a. We have the okay & P&R will get them up
- ii. Legal Matter- Sessions
 - 1. In early May we received a letter from Ken Nunn requesting we initiate a claim with our insurance due to an injury a participant had due to a trip/fall at an event
 - 2. We drafted a response noting that she signed an explicit waver
 - 3. We heard back last week notifying us that they were no longer representing Grace Horan
 - 4. While we are sad that she was hurt, we maintain that we are not at fault. We wish her the best
 - 5. Moving forward, do we need an explicit plan of action in the case of an injury?
 - a. If a participant feels they are injured we encourage them to seek medical attention, but we cannot give medical advice
 - b. We should draft an emergency plan, get a few crack/ice packs
- iii. 6pm Start for programming- Weismiller
 - 1. It is lighter later now, with the exception of skills & drills(5:30), we will move to 6pm
 - 2. With programming being publicized as starting at 5pm we need AED certified folks on site at 5
- iv. DK Donations and the way ahead- Sessions
 - 1. Sessions submits for your consideration how we can use the funds to honor Doug
 - a. There were 20-30 folks who donated & we need to send thank you notes
 - b. Susan would like some input in how the funds are used
 - c. Susan would also like the club to continue to come to his court
- v. Herald Interview- Sessions

1. Interview will cover the growth of pickleball overall & we would like to use the opportunity to encourage growth and community support
 - vi. Board Seats- Sessions
 1. Members would like to see diversity in representation on the board
- b. Marketing and Social Media - Directors Martin and Thacker**
- i. 50+ expo outcomes and next steps
 1. Received 40-50 names of interested folks
 2. Can we use mailchimp or alt to contact?
 - a. We need to start sorting/tagging those who sign up
 - ii. Social media engagement has increased
 1. Videos & community members being the focus helps
 2. Need more attention on Instagram
 3. Dave created a forum for members to chat on the website
 - iii. Mailchimp
 1. Could be used for newsletter, contacting non-members
 - iv. Survey of time/talent in Slack
 1. Better response if emailed?
- c. Member Services - Director Barrientos**
- i. Swag effort
 1. Logistics of shirt delivery needs attention
 - a. Estimated 50 people who still need shirts delivered
- d. Competition and Training - Director Tucker**
- i. Several new committee members have signed up
 - ii. Can we buy 6 temp nets? Borrowing not a good long term solution
 1. Dan reached out to Selkirk & Diadem to see if we could receive sponsorship. Has not heard back
 2. Wayne will reach out to Paddletek
 - iii. We need to reorient RCA so that we can have six temp courts. Plenty of space to do so
 1. This should be complete. Timber will check marks
 - iv. Top players would appreciate a designated court similar to no-stress
 1. Should we move to just skills & drills and ladder? How do we streamline programming to simplify coordination?
 2. Could 1 night be a simple 3.5+ or 4.0- with a paddle system?
 - v. Would like to discuss moving sign ups to Pickleballbrackets.com. That way we can begin having interested parties record scores to establish ratings. This takes the human element out of deciding ladders, court levels, etc. At this point the only advantage to Wild Apricot is hosting the website. We can do that in other ways.
 1. Apricot acts as a club CRM

2. Dave would like to look at pickleballbrackets.com capabilities
- vi. Kris and I are out the week of June 25th.
 1. We will need a plan for this week, but also needing an “officer of the day”
 - a. Dan & Steph can help during that time
- vii. What do we do about July 4th?
- viii. Teaching curriculum
 1. Dave has jumped in & Steve has taken on teaching too
 2. What’s next?
- ix. Lessons request- Sessions
 1. We have been contacted by a member of the community who would like to pay for private lessons for their teens
 2. Anyone giving lessons will need to be background checked & we will need appropriate conduct certification

G. Consent Agenda

- i. Nothing Listed

H. Open Forum - Chairman Sessions

- a. We will not be having a gathering on the 23rd, but we will look at future dates
- b. Could we do a Saturday morning event at RCA
 - i. Would need to plan with P&R & it would be published in advance
 - ii. Social or ladder?

Action Items

- **Brandon** get access to paypal for Ken, discuss Pickleballbrackets.com with Dave
- **Kristine** will get with Wayne on potentially distributing shirts, get a draft incident report & waivers in a binder in the box , put band-aids in the first aid kit. Kristine will send thank you notes to those who donated on behalf of DK
- **Dan** will get with Steph for orientation, reply all to Selkirk & Diadem, & finish the sponsorship packets, board seats
- Wayne will reach out to Ashley Craig(Paddletek), brainstorm on programing for Thursdays
- **Katie/Wayne** will follow up with Mark
- **Katie** will order windscreens
- **Timber** will get with Dan about possible private lessons
- **Dave** will resend time/talent survey
- **Donnie** will amend bylaws once they are approved